**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**August 9, 2016**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and continued with a quorum. Prayer was led by Lorraine Reed.

**Adopt Agenda***:* AMotion was made by Mike Shipp and seconded by Yvonne Lewis to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of July 12:**AMotion was made by Lorraine Reed and seconded by Laura Nettles to approve / accept the Minutes. Motion passed unanimously.

**Board Members present:**Welcome new member from Ouachita – Laura Nettles,

Lorraine Reed, Mike Shipp, Gina Jones, Melba Sandifer, Yvonne Lewis, Alisa Lear and Kathy Waxman.

**Absent Board Members:** Thelma Merrells, Dr. E. H. Baker, Lekeisha Powell and Terri Spence.

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff**: Dr. Monteic Sizer, Delores Harris and Avius Zimmerman.

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action:** Dr. Sizer reported a Drug Take Back is being done by the Union Parish Coalition through a Partnership Grant that will be in collaboration with the local Sheriff Office, ULM Pharmacy Department and the Children’s Coalition. A Drug “Take Back” will be held in Lincoln, Ouachita and Morehouse Parishes. This is being done to reduce drug usage. Also, the Faith Based Summit held recently in Ouachita parish was a success.

There will be a meeting between USDA and East Carroll Parish farmers with grant and low income loan resource information available.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – Report -** A Motion was made by Kathy Waxman and seconded by Alisa Lear to approve / accept the ED report as submitted. Motion passed unanimously.

 **Financial Condition and Activities –***With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.* This Executive Limit has not been exceeded according to the ED report.

 **Treatment of Consumers** – *With respect to interactions with consumers or those applying to be consumers, the ED shall not cause or allow conditions, procedures, or decisions that are unsafe, undignified, unnecessarily intrusive, or that fail to provide appropriate confidentiality or privacy.*  Report: Consumer Satisfaction Survey results from January 2016 – March 2016 was presented by Avius Zimmerman to the Board. Overall report was very good. There was good response by numbers and the agency scored well in each category. Discussion was held regarding continuing to look at client statements about improvement in their daily lives in addition to the very good numbers related to interaction with clinic staff, etc.

 ***Information Requested by Board*** *– Status of Morehouse office opening for seeing clients.*

 Dr. Sizer reported that they are waiting on the local Fire Marshal’s inspection and architectural plan review. Once done, attestation and compliance will be needed. Afterwards, Health Standards will need to license the facility followed by an inspection from Risk Management. NEDHSA has done what is required. The licensure will be completed after the Fire inspection and review. Once the licensure has been received the clinical operations will require 72 hours before the clinic employees will be able to see patients.

**BOARD –**

**Board and Strategic Plan** – Board will review the strategic plan at retreat on 9/17/16.

**Governance Style Inspection** *The board will govern with an emphasis on 1) outward vision rather than internal preoccupation; 2) encouragement of diversity in viewpoints, 3) strategic leadership rather than administrative detail, 4) clear distinction of board and executive director roles, 5) collective rather than individual decisions, 6) future rather than past or present; and 7) proactively rather than reactively.*

**Global ENDS Statement Review** - All board members agreed they would review the information related to Governance Style Inspection and Global ENDS statement Review prior to the September retreat. This information will be a major part of that retreat discussion.

**Ends Focus of Grant or Contracts** - Northeast Delta Human Services Authority won the Healthcare Innovation Award from MIT! The initial award is $50,000.00. We have the opportunity to be awarded additionally $150,000.00 to $400,000.00.

**Board Management (ongoing) –**

 **Board Members Terms/ Renewal of Appointments/ New appointments**.

 New appointment: Laura Nettles – Ouachita Parish

 **Orientation check list/mentors** – Yvonne Lewis, Gina Jones and Laura Nettles were

mentored by Alisa Lear. It was agreed that in the future, the board member located nearest to the newly appointed board member geographically will be asked to mentor.

**Board Development-** *Training/retreat is scheduled for September 17, 2016 @ Ouachita Parish Library, 601 McMillan Rd in West Monroe.* ***Possible topics****:* Board Development agenda, ED and Board evaluation forms revision, Governance video, Governance Manual update review

**December Meeting -** Christmas Dinner meeting to be held at the Ouachita Parish Library @ 1801 Stubbs, Monroe on December 6, 2016 @ 5:30pm.

**MONITORING -**

 **Board** -Travel Forms due at each Board Meeting

**Adjourn –**

*Next Meeting –* ***September 13, 2016 -*** *Ouachita Parish Health Unit – Community Room*